TALLAHASSEE STATE COLLEGE

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Recommendation for Annual Architectural Services

Item Description
This item requests District Board of Trustees approval of recommended Annual Architectural Services in response to the College's Request for Qualifications.

Overview and Background
This Requested for Qualifications (RFQ 2026-04) for Annual Architectural Services for New Construction, Renovation & Remodeling Projects was released to the public on September 1, 2026, via the TSC Purchasing Website and the State of Florida Vendor Bid System. As a result of this RFQ, the College received complete and acceptable submittals from seventeen firms.

In a two-part evaluation process, these seventeen proposals were reviewed based on the Colleges pre-determined criteria. Five finalists were selected for in-person presentations and Q&A sessions with College representatives.

Past Actions by the Board
The Board approved architectural firms on January 17, 2023 under RFP 2022-11, and as allowed under contract last renewed those firms on January 20, 2026.

Recommended Action
Approve the recommended list of Architects as presented.

AWARD NOTICE

This *RFQ 2026-04 Annual Architectural Services for New Construction, Renovation & Remodeling Projects* was released to the public on September 1, 2026, via the TSC Purchasing Website and MyFloridaMarketPlace. The College received complete and acceptable submittals from the below firms on October 14, 2026, as a result of this Request for Qualifications (RFQ).

- 2AB Design Group
- ALW
- BFBS Architects
- BKJ Architecture
- CRA Architects
- DAG Architects
- EMI Architects
- Fitzgerald Collaborative Group
- Florida Architects
- GRC Architects
- Hammond Design Groups
- Hernandez Calhoun Design International
- INVISION Architecture
- Lathan McKee Architects
- MLD Architects
- Pond & Company
- Walker Architects

Based on the evaluation criteria outlined in the RFQ, the submittals were evaluated by a committee in two parts. Part One consisted of an initial review of submittals and scoring based on the evaluation criteria as outlined in the RFP and the responses submitted. Factors that were considered during the initial review included:

- Letter of Understanding & Executive Summary of Proposer's Business Background
- Location, Accessibility & Ability to Serve TSC
- Adequacy of Management, Administrative and Project Personnel
- Current and Projected Project Workload
- Architectural Experience with Similar Projects and Quality Control
- Innovative Approaches, Budget and Cost Control Methods
- Past Performance and Prior Architectural Services with TSC
- Written References

Part Two of the evaluation process included an invitation to ALW, BFBS, BKJ, DAG and Fitzgerald, who scored the highest on the written evaluation, for an in-person presentation and Q&A session. The Committee heard presentations from the firms carefully considering such factors as:

- Presentation Quality and Clarity
- Understanding of TSC & Continuing Service Requirements
- Project Management, Delivery & Problem-Solving Approach
- Proposed Team, Availability & Responsiveness
- Response to Questions

Based upon the qualifications submitted and the results of the entire evaluation process, the following firms are recommended for the award.

- ALW
- BFBS Architects
- BKJ Architecture
- DAG Architects
- Fitzgerlad Collaborative Group