TSC
TALLAHASSEE
STATE COLLEGE

444 Appleyard Dr.
Tallahassee, FL 32304
(850) 201-6200 | tsc.fl.edu

November 16, 2026

Memorandum from President Murdaugh

The District Board of Trustees of
Tallahassee State College
444 Appleyard Drive
Tallahassee, FL 32304

The following meeting Agenda and items requiring approval by the District Board of Trustees is provided for your use at the Monday, November 16, 2026 Board Meeting.

The meeting will be held at the Center for Innovation, 350 South Duval St., Tallahassee, FL 32301, at 1:00 p.m.

Should you have any questions, please contact me.

Sincerely,

Jim Murdaugh, Ph.D.
President

TALLAHASSEE STATE COLLEGE

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Agenda
District Board of Trustees
Tallahassee State College
Center for Innovation
350 South Duval St.
Tallahassee, FL 32301
Monday, November 16, 2026
Business Meeting – 1:00 PM

CALL TO ORDER

i. Moment of Silence

ii. Pledge of Allegiance

PUBLIC COMMENT

CONSENT AGENDA

1. Fund Analysis - October
   Presented as an information item only.

2. Construction Status Report
   Presented as an information item only.

3. Attorney Invoices – Bryant Miller Olive (November 2026)
   Authorize payment of invoices as presented.

4. Human Resources Report
   Approve report as presented.

5. TSC Foundation Update
   Presented as an information item only.

6. 2026 Board Minutes
   Approve minutes as presented.

GENERAL BUSINESS

Administrative Services

7. Active Assailant Response Plan
   Approve the proposed Active Assailant Response Plan, including a family reunification plan.

8. Policy Manual Changes
   Approve revision of College policies as presented.

9. Recommendation for Construction Manager At Risk Services for the Gadsden Service Center Building Project
   Approve the recommended Construction Manager At Risk, Southern Standard, as presented.

10. Recommendation for Annual Architectural Services
    Approve the recommended list of Architects as presented.

11. Sponsored Programs – Provider
    Authorize funding for the awards and contracts as presented.

12. Architect Invoice(s)
    Authorize payment of architectural invoice(s) as presented.

TSC Foundation

13. TSC Foundation - Gift Acceptance
    Accept gift as presented.

PRESIDENT'S REPORT

BOARD OF TRUSTEES DISCUSSION ITEMS

NEXT MEETING DATE

Tuesday, January 19, 2027 Location: **Center for Innovation**

ADJOURNMENT

TALLAHASSEE STATE COLLEGE

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Fund Analysis - October

Item Description
This item is to provide the Board a summary of the College's operating revenues and expenses as of 10/31/2026.

Overview and Background
As directed in the Accounting Manual for Florida's College System, revenues from state appropriations, student tuition and fees, interest earned, and other contributions are recorded and monitored in the College's operating fund (fund 1). Expenditures for direct instruction expenses are also recorded in the operating fund.

In accordance with Florida Statutes (1011.01), the Board of Trustees must approve the College's operating fund budget each fiscal year. The College monitors the operating fund activity to ensure approved budget limits are maintained. Additionally, the Board has requested a report of all purchases over $100,000, but less than $325,000. The report for the month of October is attached to this item.

Past Actions by the Board
For information only, no Board action required.

Funding/ Financial Implications
The College continues to be in sound financial condition.

Recommended Action
Presented as an informational item only.

Tallahassee State College Fund Analysis
Unrestricted Current Fund
As of October 31, 2026

REVENUE	October Actual	Monthly Budget	YTD Actual	YTD Budget	Annual Budget	% of YTD Budget
Student Fees	$ 3,962,267	$ 2,473,464.00	$ 17,299,151	$ 9,893,856	$ 29,681,568	58%
State Support	4,058,223	4,039,878	15,259,703	16,159,513	48,478,538	31%
Federal Support	71,103	45,833	300,191	183,333	550,000	55%
Other Revenue	52,175	170,833	948,161	683,333	2,050,000	46%
TOTAL REVENUE	8,143,767	6,730,009	33,807,205	26,920,035	80,760,106	42%

EXPENSES	October Actual	Monthly Budget	YTD Actual	YTD Budget	Annual Budget	% of YTD Expenses
PERSONNEL COSTS						
Administrative	284,463	320,833	1,140,326	1,283,333	3,850,000	30%
Instructional	1,183,858	1,458,333	5,109,183	5,833,333	17,500,000	29%
Non-Instructional	1,670,946	1,583,333	6,498,828	6,333,333	19,000,000	34%
OPS	924,369	583,333	2,819,480	2,333,333	7,000,000	40%
Personnel Benefits	1,512,753	1,200,842	6,032,882	4,803,369	14,410,106	42%
TOTAL PERSONNEL COSTS	5,576,389	5,146,676	21,600,699	20,586,702	61,760,106	35%
CURRENT EXPENSES						
Services	269,019	525,000	2,667,554	2,100,000	6,300,000	42%
Material & Supplies	51,514	200,000	339,814	800,000	2,400,000	14%
Other Current Charges	552,323	691,667	2,377,626	2,766,667	8,300,000	29%
TOTAL CURRENT EXPENSES	872,856	1,416,667	5,384,994	5,666,667	17,000,000	32%
CAPITAL OUTLAY	-	166,667	10,000	666,667	2,000,000	1%
TOTAL EXPENSES	$ 6,449,245	$ 6,730,009	$ 26,995,693	$ 26,920,035	$ 80,760,106	33%

Purchase Orders from $100,000 to $324,999 + Issued in October 2026					
Purchase Order	**Date Issued**	**Supplier**	**Total PO Amount**	**Description**	**Approval/Exemption**
PO-026700	10/16/2026	HESI-Division of Elsevier, Inc.	110,000.00	Tests for Nursing Program students.	Exemption per FAC 6A-14.0734 (2)(a) Educational tests, textbooks, instructional materials and equipment, films, filmstrips, video tapes, disc or tape recordings or similar audio-visual materials, graphic and computer based instructional software.

TALLAHASSEE STATE COLLEGE

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

DSUBJECT: Construction Status Report

Item Description
This item describes the status of various construction, renovation, remodeling and site improvement projects at all TSC locations for the Board of Trustees.

Overview and Background
The attached Construction Status report details the noteworthy construction and renovation projects being undertaken to support the educational mission of the College.

Past Actions by the Board
None

Recommended Action
Presented as an information item only.

FACILITIES & CONSTRUCTION STATUS REPORT – *NOVEMBER 2026*

MAIN – M - SITE 1 CAMPUS

TSC PROJECT NUMBER	TASK / PROJECT NAME	%COMPLETE	DUE DATE	NOTES / STATUS / UPDATES
PJ-0374	State DM - 15KV Electrical Underground Infrastructure	100%	November 2026	Certificate Final Inspection pending November BOT approval
PJ-0534	SMA 140 - Classroom Renovations	5%	TBD	TBD
TBD	Athletic Gym Bleacher Replacement	90%	November 2026	In progress
N/A	Replace Wooden Handrails	95%	November 2026	In house
TBD	Parking Garage Floor Level Signage	5%	TBD	Identifying signage locations
PJ-0568	Sidewalk Repairs, Elimination of Trip Hazards	Continuous	On-going	Repaired 1,711 Trip Hazards Replaced 93 sections of Sidewalk Repaired 192’ of new curb
AiM#343098	EN Bldg#1 - Recover Roof	5%	DMP	Planning - $1,578,500
AiM#343100	TCA Building #8 – Recover Roof	5%	DMP	Planning - $956,500
AiM#343102	Center Building #9 – Recover Roof	5%	DMP	Planning - $612,000
AiM#343108	SV Building #17 - Recover Roof	5%	DMP	Planning - $815,500
AiM#343109	SM Building #18 - Recover Roof	5%	DMP	Planning - $2,360,000
AiM#343362	Bldg#19 - Recover Roof	5%	DMP	Planning - $366,000
AiM#343363	Transportation Terminal Bldg#31 - Recover Roof	5%	DMP	Planning - $636,000
AiM#343530	Softball Fieldhouse Bldg#34 - Recover Roof	5%	DMP	Planning - $383,500
AiM#341398	AMTC #43 Total Roof Replacement	5%	DMP	Planning - $1,350,000
AiM#341872	SU #35 Repair Fire Alarm	5%	DMP	Planning - $7,000-$10,000
AiM#343232	Lifetime Sports Bldg#15 – Fire Alarm Panel Repairs	5%	DMP	Planning - $3,000-$5,000
AiM#341645	CT/HSS Fire Communicators	5%	DMP	Planning - $4,500
AiM#341848	CH #5 Mechanical Locks for Active Shooter Prevention	5%	DMP	Planning - $54,000
AiM#341843	SM #18 Mechanical Locks for Active Shooter Prevention	5%	DMP	Planning - $125,000
AiM#341405	AD #27 Awning Doors 193 & 194	5%	DMP	Planning - $30,000
AiM#341403	AD #27 Awning Door 150	5%	DMP	Planning - $30,000
AiM#339806	HSS #39 Retrofit VAV 4-2	5%	DMP	Planning - $1,250
AiM#339392	SV #17 Split Unit Replacement	5%	DMP	Planning - $35,000

AiM#343149	Student Union Bldg#35 – Motor Replacement for FTU's	5%	DMP	Planning - $13,500
AiM#343006	AP Window Replacement	5%	DMP	Planning - $21,000
AiM#343048	TCA Window Replacement	5%	DMP	Planning - $150,000
AiM#341073	Resurface Pat Thomas Blvd.	5%	DMP	Planning - $225,000
AiM#341851	Parking Garage – Concrete Repair	5%	DMP	Planning - $5,000,000
AiM#343153	WD Bldg#38 – Lobby Floor Grout Replacement/Repair	5%	DMP	Planning - $4,500.00
AiM#341814	Rec Gym Floor Replacement (S)	5%	DMP	Planning - $545,000
AiM#341816	Athletic Gym Floor Replacement (N)	5%	DMP	Planning - $565,000

GADSDEN SERVICE CENTER – GSC - SITE 2 CAMPUS

TSC PROJECT NUMBER	TASK / PROJECT NAME	%COMPLETE	DUE DATE	NOTES / STATUS / UPDATES
NEW	Gadsden Service Center Bldg#4	5%	TBD	DAG Approved – Design underway. CMAR RFQ Award pending November BOT approval

FLORIDA PUBLIC SAFETY INSTITUTE – FPSI - SITE 3 CAMPUS

TSC PROJECT NUMBER	TASK / PROJECT NAME	%COMPLETE	DUE DATE	NOTES / STATUS / UPDATES
N/A	Housing Bldg. Boiler Replacement	5%	December 2026	PO's issued 8/4/2026
N/A	Temp / Humidity sensors at Housing Bldg#15	5%	TBD	Planning
N/A	Defensive Tactics Aaon OAU Siemens Controls take over	5%	TBD	Planning
N/A	Survival Flight Hanger Building	85%	TBD	Construction underway
N/A	Cell Tower	5%	TBD	Researching
N/A	New Housing Building	5%	TBD	In progress
AiM#TBD	VAV Retrofit for Administration / Classroom Building	5%	DMP	Planning - TBD
AiM#341115	Dorm Bldg#10 Window Replacements	5%	DMP	Planning - $31,000
AiM#341116	FPSI Stormwater Retention Pond#2	5%	DMP	Planning - $1,350,000
	Driving Track Resurface - Large		DMP	
	Driving Track Resurface - Small		DMP	

CENTER FOR INNOVATION – CFI - SITE 4 CAMPUS

TSC PROJECT NUMBER	TASK / PROJECT NAME	%COMPLETE	DUE DATE	NOTES / STATUS / UPDATES
PJ-0423	State DM - CFI Exterior Envelope (Walls & Windows)	100%	January 2027	Certificate Final Inspection pending January BOT approval
PJ-0424	State DM - CFI Exterior Staircases	100%	January 2027	Certificate Final Inspection pending January BOT approval
TBD	Phase I Remodel 108-114	10%	TBD	Researching

GHAZVINI CENTER FOR HEALTHCARE EDUCATION – GCHE - SITE 5 CAMPUS

TSC PROJECT NUMBER	TASK / PROJECT NAME	%COMPLETE	DUE DATE	NOTES / STATUS / UPDATES
TBD	Chiller Repairs/ Replacement	5%	TBD	Estimate - $400,000
AiM#339293	Liebert Replacement 249	5%	DMP	Planning - $6,000-$8,000

WAKULLA ENVIRONMENTAL INSTITUTE – WEI - SITE 6 CAMPUS

TSC PROJECT NUMBER	TASK / PROJECT NAME	%COMPLETE	DUE DATE	NOTES / STATUS / UPDATES
TBD	AG Pole Barn – Enclose	5%	TBD	Researching
TBD	New WEI Building#4 – WWF	5%	TBD	Received EDA Approval 9/2/2026 Architect Solicitation Draft sent for Grants Approval
TBD	WEI Building#2 Repairs	5%	November 2026	A/E Required
AiM#341856	Irrigation Well	5%	DMP	Planning - $10,000

SUSTAINABILITY REPORT NEXT PAGE

SUSTAINABILITY REPORT – *NOVEMBER 2026*

ALL SITES 1- 6

TSC PROJECT NUMBER	SUSTAINABILITY TYPE	%COMPLETE	DUE DATE	NOTES / STATUS / UPDATES
SITE 1 – MAIN – 444 APPLEYARD DRIVE, TALLAHASSEE FL. 32304				
N/A	Hydration Stations	Continuous	On-going	Prevented 1,103,521 Plastic Bottles from going to landfills
N/A	Recycled Plastic Lumber/Furniture	Continuous	On-going	Prevented 4,302,286 Plastic Bags from going to landfills
N/A	CO2 Avoidance	Continuous	On-going	Prevented 55,176 lbs. of CO2 emissions into atmosphere
SITE 2 – GADSDEN SERVICE CENTER – 223 PAT THOMAS PARKWAY, QUINCY FL. 32351				
N/A	Hydration Stations	Continuous	On-going	Prevented 3,130 Plastic Bottles from going to landfills
N/A	CO2 Avoidance	Continuous	On-going	Prevented 157 lbs. of CO2 emissions into atmosphere
SITE 3 – FLORIDA PUBLIC SAFETY INSTITUTE – 75 COLLEGE DRIVE, HAVANA FL. 32333				
N/A	Hydration Stations	Continuous	On-going	Prevented 402,196 Plastic Bottles from going to landfills
N/A	CO2 Avoidance	Continuous	On-going	Prevented 20,110 lbs. of CO2 emissions into atmosphere
SITE 4 – CENTER FOR INNOVATION – 350 SOUTH DUVAL STREET, TALLAHASSEE FL. 32301				
N/A	Hydration Stations	Continuous	On-going	Prevented 21,070 Plastic Bottles from going to landfills
N/A	CO2 Avoidance	Continuous	On-going	Prevented 1,054 lbs. of CO2 emissions into atmosphere
SITE 5 – GHAZVINI CENTER FOR HEALTHCARE EDUCATION – 1528 SUREGEONS DRIVE, TALLAHASSEE FL. 32308				
N/A	Hydration Stations	Continuous	On-going	Prevented 84,336 Plastic Bottles from going to landfills
N/A	CO2 Avoidance	Continuous	On-going	Prevented 4,217 lbs. of CO2 emissions into atmosphere
SITE 6 – WAKULLA ENVIRONMENTAL INSTITUTE – 170 PRESERVATION WAY, CRAWFORDVILLE FL. 32327				
N/A	Hydration Stations	Continuous	On-going	Prevented 11,812 Plastic Bottles from going to landfills
N/A	CO2 Avoidance	Continuous	On-going	Prevented 591 lbs. of CO2 emissions into atmosphere
TOTAL	**SUSTAINABILITY TO DATE**	**BOTTLES**	**SAVED**	**1,587,572**

END OF CONSTRUCTION STATUS REPORT

TALLAHASSEE STATE COLLEGE

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoices – Bryant Miller Olive (November 2026)

Item Description
Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

Overview and Background
The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board
The Board of Trustees approved the agreement for these services at the October 17, 2022 Board Meeting.

Funding/ Financial Implications
Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is $10,567.50 for October 2026.

Recommended Action
Authorize payment of invoices as presented.

Bryant Miller Olive

Barbara K. Wills
Chief Business Officer, Vice President for Administrative Services
Tallahassee State College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: November 3, 2026
Invoice No. 89377
Client No. 25480.002

For professional services rendered and expenses incurred regarding Tallahassee State College / L&E / General

Statement of Legal Services

			Hours	
10/14/2026	BRR	Review letter from AAA regarding arbitration award / 01-25-0002-8528	0.10	
10/14/2026	BRR	Review arbitration award / 01-25-0002-8528	0.10	
10/23/2026	DMH	Review and reply to emails from client (C. Stringer) regarding policy change, review policy	0.20	
10/26/2026	DMH	Review redefined policy and email client and review reply	0.30	
10/27/2026	DMH	Telephone conference with client regarding policy	0.20	
10/27/2026	DMH	Draft notice to Union	0.20	
10/28/2026	DMH	Review email from client and Union	0.10	
		Current Services	1.20	$285.00

Recapitulation

Timekeeper	Hours	Rate	Total
Denise M. Heekin	1.00	$250.00	$250.00
Beatriz R. Ramirez	0.20	$175.00	$35.00

Expenses Incurred

10/13/2026	Check issued to: Jeanne Charles, Esq. Arbitrator & Mediator for Arbitration Hearing	5,040.00
	Thru 10/31/2026	$5,040.00

Payments

10/09/2026	Payment	ACH rec'd 10/9/26 Inv 88952, 88953	100.00
			100.00

Total Current Work	$5,325.00
Previous Balance Due	$275.00
Balance Due	$5,600.00

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business

Jeanne Charles, Esq., Arbitrator & Mediator
18459 Pines Blvd, #157
Pembroke Pines, FL 33029 US
+19546808110
jcharles@jcharlesadr.com

Invoice 2200

APPROVED
By bramirez at 8:02 am, 10/14/26

25480.002



BILL TO
Tallahassee State College
c/o Ms. Denise M. Heekin
Esq.
Bryant Miller Olive, PA
One SE Third Avenue, Suite 2200
Miami, Florida 33131

DATE	PLEASE PAY	DUE DATE
10/13/2026	**$5,040.00**	11/12/2026

DATE	ACTIVITY	QTY	RATE	AMOUNT
04/01/2026	**Arbitration:Arbitration Hearing Fee** UFF-TSC AAA Case Number: 01-25-0002-8528 (Mass Grievance) (M649)	0.50	1,800.00	900.00
10/13/2026	**Arbitration:Study/Drafting** Final Award	0.50	8,280.00	4,140.00

Scan to pay

BANK

TOTAL DUE $5,040.00

THANK YOU.

THANK YOU FOR YOUR BUSINESS! PLEASE PAY INVOICE TOTAL. IT REPRESENTS 50% OF THE ENTIRE AMOUNT BILLED. A $50 REBILLING FEE WILL BE APPLIED TO INVOICES MORE THAN 30 DAYS PAST DUE.

Bryant Miller Olive

Barbara K. Wills
Chief Business Officer, Vice President for Administrative Services
Tallahassee State College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: November 3, 2026
Invoice No. 89378
Client No. 25480.006

For professional services rendered in connection with Tallahassee State College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-023898-1

Statement of Legal Services

			Hours	
10/02/2026	DMH	Revise Article 13 Work Responsibilities	3.00	
10/06/2026	DMH	Draft email to client and review reply	0.10	
10/08/2026	DMH	Telephone conference with client regarding Article	0.80	
10/14/2026	DMH	Review and revise package proposal	1.00	
10/14/2026	DMH	Prepare for and attend bargaining	2.00	
10/15/2026	BRR	Review email from K. Bahmann with recording of bargaining session	0.10	
10/26/2026	DMH	Review and reply to email from UFF and client	0.10	
		Current Services	7.10	$1,767.50

Recapitulation

Timekeeper	Hours	Rate	Total
Denise M. Heekin	7.00	$250.00	$1,750.00
Beatriz R. Ramirez	0.10	$175.00	$17.50

Payments

10/09/2026	Payment	ACH rec'd 10/9/26 Inv 88952, 88953	3,825.00
			3,825.00

Tallahassee State College

Invoice Date: November 03, 2026
Invoice No. 89378
Client No. 25480.006

Total Current Work	$1,767.50
Previous Balance Due	$3,200.00
Balance Due	$4,967.50

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business

TALLAHASSEE STATE COLLEGE

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resources Report

Item Description
This item is for information only.

Overview and Background
The College brings forth information on appointments, separations and outside employment.

Past Actions by the Board
Personnel actions are taken to the District Board of Trustees monthly, for information purposes.

Funding/ Financial Implications
This item is funded by the 2026-2027 Operating Budget.

Recommended Action
Presented as information item only.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date	
None to Report				

Original Appointments - Classified Staff

Name	Position	Department	Effective Date	
None to Report				

Original Appointments - Faculty

Name	Position	Department	Effective Date	
None to Report				

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date	
Tony Graham	Deputy Director	Sponsored Programs - DJJ Statewide	October 12, 2026	
Ramon Clements	Career Development Specialist	Sponsored Programs - 100 Hour Liberty C.I.	October 14, 2026	
Trenise Price	Program Specialist I	Sponsored Programs - DOE Charter Schools	October 19, 2026	

Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Effective Date	Prior Position
None to Report				

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
None to Report				

Separations

Name	Position	Department	Effective Date	Separation Type
Brandi Roberson	Executive Assistant	Workforce Development	October 16, 2026	Resigned
Rachel Johnson	Executive Assistant	Student Affairs	October 16, 2026	Resigned
Unique Hanford	Career Development Specialist	Sponsored Programs - 100 Hour Sago Palm C.I.	October 16, 2026	Dismissed
Robert "RJ" Jackson	Video/Multimedia Producer	Communications and Marketing	October 21, 2026	Dismissed
Roland Stamm	Career Development Specialist	Sponsored Programs - 100 Hour Okaloosa C.I.	October 21, 2026	Dismissed
Luis Santisteban	Unmanned Vehicle System Faculty	Applied Science and Technology	October 27, 2026	Deceased

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
Christopher Rollier	Career Pathways Specialist	Workforce Development	Institute for Professional Development	Professional Development Trainer
Maria Elena Villagrana	Foreign Language Faculty	Communications and Humanities	Adult and Community Education Leon County Schools	Test Proctor
Ty Harrell	Office Manager	Human Resources	Elevate Child Development	Owner
Yafang Wang	Mathematics Faculty	Science and Mathematics	Valencia College	Adjunct Instructor

Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Office	Position
None to Report				

Personnel Changes (Promotions, Demotions - All Employees)

Name	Position	Department	Effective Date	Prior Position
Allura Sheheane	Administrative Assistant	Wakulla Center	October 8, 2026	Enrollment Communications Representative

TALLAHASSEE STATE COLLEGE

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Heather Mitchell
Vice President for Institutional Advancement and Executive Director of the TSC Foundation

SUBJECT: TSC Foundation Update

Item Description
The following is an update of the events planned and initiatives & activities undertaken by the TSC Foundation.

Overview and Background
Attached is a report of funds raised by the TSC Foundation to date for the current fiscal year. The report includes a summary of total funds received, giving summary by designated area, number of donors, and number of gifts.

The Foundation would also like to extend an invitation to DBOT members to the following events:

- November 17: Donor Scholarship Recipient Luncheon, 12:15 -1:15 pm, Student Union Ballroom
- November 18: Donuts with Donors, 8:00 -9:00 am, Ghazvini Center for Healthcare Education
- December 8: TSC Foundation Holiday Hob Nob, 6:00 - 8:00 pm, Governors Club

Past Actions by the Board
The District Board of Trustees receives a Foundation update at every Board Meeting.

Funding/ Financial Implications
There are no Funding/Financial implications arising from this standard monthly report.

Recommended Action
Presented as an information item only.

TSC Foundation - Financial Update FY 26-27
April 1, 2026 - November 3, 2026

		YTD 24/25	YTD 25/26	YTD 26/27
TSC Foundation	**Total Received**	**$1,578,837**	**$1,075,662**	**$999,969**
	Facility Support	$110,799	$120,918	$300
	Program Support	$738,956	$606,095	$613,436
	Scholarship Support	$534,556	$216,755	$223,108
	Unrestricted Support	$194,525	$131,895	$163,125
	Net Assets	**$25,945,815**	**$30,281,464.85**	**$32,244,531**

		YTD 24/25	YTD 25/26	YTD 26/27
TSC Foundation	Number of Donors	621	552	855
	Number of Gifts	2367	2540	2931

		YTD 24/25	YTD 25/26	YTD 26/27
TSC Foundation	**Total Received for Alumni**	$48,130	$60,218	$85,707
	Number of Donors	80	86	86
	Number of Gifts	454	499	482

		YTD 24/25	YTD 25/26	YTD 26/27
$	Cash	$1,578,836	$106,972	$85,997
	Gifts in Kind	$0	$5,900	$14,892
	Total Raised - Pledges Received	$114,237	$32,835	$3,000
	Planned Gifts Confirmed	1	0	0
	Planned Gift Amount	$1,000,000	$0	$0
	Grants Applied For			38
	Grants Received	$12,588,651	$20,539,607	$31,835,127
	Pledges Expected by March 31, 2027			$495,553

The Foundation's Fiscal Year is April - March

Minutes
District Board of Trustees
Tallahassee State College
444 Appleyard Drive
Tallahassee, FL 32304
Monday, October 19, 2026
Business Meeting – 2:30 PM

CALL TO ORDER

On Monday, October 19, Chair Christian Caban called the Tallahassee State College District Board of Trustees meeting to order at 2:31 p.m.

Members Present: Chair Christian Caban, Trustees Sara Bayliss, Monesia Brown, Eugene Lamb, and Karen Moore.

By Phone: Vice Chair Monte Stevens and Trustee Jonathan Rees

Absent:

Others Present: President Jim Murdaugh, Wayne Almy, Camden Smit, Kalynda Holton, Hope Childree, Calandra Stringer, Shelly Bell, Heather Mitchell, Allison Fleischmann, Steve Nettles, Angela Long, Dustin Frost, Mindy Gentry-Stranburg, Alysha Gutierrez-Tapia, Janet Hartman, Sean McGovern, Sheri Rowland, Donmetrie Clark, Amanda Clements, Brian Hooper, Benn St. Fleur, Logan Lane, Jason Fowler, Bertie Culbreath, Bobby Jones, Brendie Hawkins, Nyla Davis, Anthony Jones, Barbara Wills, Christen Givens, and Riley Landy.

CALL TO ORDER

i. Moment of Silence

ii. Pledge of Allegiance

Board Chair: Before we proceed, I will entertain a motion to authorize Trustees Rees and Stevens to participate in today's meeting and to vote by telephone.

MOTION: Trustee Lamb **SECOND:** Trustee Moore
The motion passed unanimously.

AWARDS AND PRESENTATIONS-VP Heather Mitchell introduced Mandy Roden, Director, Florida College System, and their Board Chair, Karen Moore.

PUBLIC COMMENT-None.

CONSENT AGENDA

1. Fund Analysis - September
2. Construction Status Report
3. Human Resources Report
4. TSC Foundation Update
5. 2026 September Board Minutes

Motion to Approve Consent Agenda
MOTION: Trustee Lamb **SECOND:** Trustee Brown
The motion passed unanimously.

GENERAL BUSINESS

Academic Affairs

6. 2026-2027 Comprehensive Evidence-Based Reading Plan

Approve the 2026-2027 Comprehensive Evidence-Based Reading Plan (CERP).

MOTION: Trustee Brown **SECOND:** Trustee Lamb
Trustee Moore recused herself from voting and provided a signed Form 8A, Memorandum of Voting Conflict of Interest for State Officers.
Chair Caban, Vice Chair Stevens, Trustees Bayliss, Brown, and Lamb passed the motion.

7. 2026-2027 Mental Health Assistance Allocation Plan
Approve the 2026-2027 Mental Health Assistance Allocation (MHAA) Plan.

MOTION: Trustee Lamb **SECOND:** Trustee Bayliss
Trustee Moore recused herself from voting and provided a signed Form 8A, Memorandum of Voting Conflict of Interest for State Officers.
Chair Caban, Vice Chair Stevens, Trustees Bayliss, Brown, and Lamb passed the motion.

Administrative Services

8. Attorney Invoices – Bryant Miller Olive (September 2026)

Authorize payment of invoices as presented.

MOTION: Trustee Moore **SECOND:** Trustee Bayliss
The motion passed unanimously.

9. Architect Invoice(s)

Authorize payment of architectural invoice(s) as presented.

MOTION: Trustee Moore **SECOND:** Trustee Lamb
The motion passed unanimously.

10. Disposition of Surplus Property Assets

Authorize the disposal of the item(s) designated as surplus.

MOTION: Trustee Brown **SECOND:** Trustee Moore
The motion passed unanimously.

11. Sponsored Programs – Provider

Authorize funding for the awards and contracts as presented.

MOTION: Trustee Lamb **SECOND:** Trustee Moore
The motion passed unanimously.

PRESIDENT'S REPORT

- Vice President Heather Mitchell updated the Board on the history of legislative requests made last year for the TSC Gadsden Center Expansion and the Applied Learning Center for Healthcare & Hospitality. At the Gadsden Center, 10 students are waitlisted for HVAC/R Level 1. The PCT and MA programs each maintain active waitlists of 8-10 students.
- January 19 is a possible date for the Board Retreat, which would coincide with the DBOT meeting.
- Software and devices for the Board members were discussed.

Chair Caban requested a motion that the Board support asking the legislature this year for $3 million for Phase 2 of the Gadsden Center and $10 million for Phase 1 of the Applied Learning Center for Health and Hospitality.

MOTION: Trustee Lamb **SECOND:** Trustee Moore
The motion passed unanimously.

Chair Caban stated for the record that Trustee Stevens voted in favor of all general business and consent items that day.

BOARD OF TRUSTEES DISCUSSION ITEMS

NEXT MEETING DATE November 16, 2026 Location: **Florida Public Safety Institute**

ADJOURNMENT 3:09 p.m.

_____ _____

Christian Caban
Chair

Jim Murdaugh, Ph.D.
President

TALLAHASSEE STATE COLLEGE

444 Appleyard Dr.
Tallahassee, FL 32304
(850) 201-6200 | tsc.fl.edu

November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Active Assailant Response Plan

Item Description
This agenda item requests approval of the Active Assailant Response Plan for the College. In accordance with new requirements, this plan includes:

- Procedures for immediate response to an active assailant incident;
- Requires all faculty, staff and students to annually complete active assailant preparedness training;
- Identifies by position title the personnel authorized to issue emergency alerts;
- Provides procedures for evacuation, lockdown, shelter-in-place, incident command, communication and post-incident recovery; and
- Includes an emergency notification process.

For security purposes, the full plan is not provided herein. Board members may view a copy of the plan or ask any questions by contacting the Chief of Police, Sean McGovern at sean.mcgovern@tsc.fl.edu or 850.201.6100 or the Vice President of Administrative Services, Barbara Wills at barbara.wills@tsc.fl.edu or 850.201.8590.

Overview and Background

New State Board Rule 6A-14.012, Florida College System Institution Safety Requirements, adopted by the State Board of Education on September 16, 2026, addresses requirements in House Bill 757 (2026), the Armor Act. The proposed Active Assailant Response Plan meets the requirements of the new rule and aligns to the College's existing Emergency Response Plan and Continuity of Operations Plan.

Funding/ Financial Implications
There are no funding implications.

Recommended Action
Approve the proposed Active Assailant Response Plan, including a family reunification plan.

TALLAHASSEE STATE COLLEGE

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Policy Manual Changes

Item Description
This item requests Board approval of Policy Manual changes in chapters 0000 – Governance, 1000 – Executive-Administrative-Managerial Professional, 2000 - Instructional, 3000 – Noninstructional, 4000 – Program, 5000 – Students, 7000 – Property, and 8000 – Operations.

Overview and Background
The College brings forth a request to modify the College's Policy Manual: revisions of policies within chapters 0000 – Governance, 1000 – Executive-Administrative-Managerial Professional, 2000 - Instructional, 3000 – Noninstructional, 4000 – Program, 5000 – Students, 7000 – Property, and 8000 – Operations.

Highlights of the proposed policy revisions include:

0131.01 – Technical Corrections -Revised to clarify technical corrections.
0169.1 – Public Participation at Board Meetings - Revised to address the removal of disorderly individuals from Board meetings.
1320/2320/3320 - Title IX Sexual Harassment - Revised to clarify the definition of "Actual Knowledge."
1440/2440/3440- Political Activities - Revised to provide greater clarity for employee use of College time, funds and facilities.
2115 - Employee Recruitment and Selection - Revised the nondiscrimination statement for consistency.
2200 - Employee Standards of Conduct - Revised to include provisions related to "Stolen Valor."
4140 - Transfer of Academic Credit - Revised to recognize recommendations from ACE and Credly.
4240 - Textbook/Course Material Affordability and Transparency - Revised to reflect updated posting and reporting requirements.

5210 - Academic Dishonesty - Revised to further clarify academic dishonesty standards, including the use of AI.
7230 - Gifts to the College - Revised to incorporate "Foreign Gift Requirements and Reporting."
8420 - EA/EO, Discrimination, Sexual Misconduct, and Unlawful Harassment - Revised the nondiscrimination statement for consistency.
8470 - Safety and Crime Prevention - Revised to include the annual security report requirements.
8530 - The Americans with Disabilities Act - Revised to clarify student ADA guidance.
8900 - Anti-Fraud - Revised to clarify whistleblower protection.

These policies may be reviewed at:
https://www.tsc.fl.edu/about/college/district-board-of-trustees/public-notices/upcoming-policies/

Funding/ Financial Implications
N/A

Past Actions by the Board
The Board approved previous revisions to the College's Policy Manual in March 2026.

Recommended Action
Approve revision of College policies as presented.

TALLAHASSEE STATE COLLEGE

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Recommendation for Construction Manager At Risk Services for the Gadsden Service Center Building Project

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Item Description
This item requests District Board of Trustees' approval of Southern Standard Construction, LLC, to provide Construction Manager At Risk (CMAR) Services for the Gadsden Service Center Building Project.

Overview and Background
This Request for Qualifications (RFQ 2026-03) for CMAR Services for the new Gadsden Service Center project was released to the public on August 4, 2026, via the TSC Purchasing Website and the State of Florida Vendor Bid System. As a result of this RFQ, the College received complete and acceptable submittals from six firms.

In a two-part evaluation process, these six proposals were reviewed based on the Colleges pre-determined criteria. Finalists were selected for in-person presentations and questions & answers sessions with a College committee. The committee recommended Southern Stanard

Past Actions by the Board
None

Recommended Action
Approve the recommended Construction Manager At Risk, Southern Standard, as presented.

AWARD NOTICE

This *RFQ 2026-03 CMAR Services for TSC Site 2 Gadsden Service Center New Building No. 04* was released to the public on August 4, 2026, via the TSC Purchasing Website and MyFloridaMarketPlace. The College received complete and acceptable submittals from the below six firms on September 16, 2026, as a result of this Request for Qualifications (RFQ).

- Allstate Construction
- Childers Construction Co.
- Cook Brothers, Inc.
- RAM Construction & Development, LLC
- Scorpio Corporation
- Southern Standard Construction, LLC

Based on the evaluation criteria outlined in the RFQ, the submittals were evaluated by a committee in two parts. Part One consisted of an initial review of submittals and scoring based on the evaluation criteria as outlined in the RFP and the responses submitted. Factors that were considered during the initial review included:

- Letter of Understanding/ Executive Summary
- Corporate License and Registration Information
- Location
- Adequacy of Management, Administration and Project Personnel
- Current and Projected Workload
- Experience with Similar Projects and Quality Control
- Budget and Cost Control Methods
- Statement of Surety, Insurance Compliance & Fee Structure
- Prior TSC Construction Manager Services

Part Two of the evaluation process included an invitation to *Allstate Construction, Childers Construction* and *Southern Standard Construction*, who met the minimum criteria for an in-person presentation and Q&A session. The Committee heard presentations from the firms considering such factors as:

- Presentation Quality and Clarity
- Project Understanding
- Response to Questions
- Final Appeal and Persuasiveness
- Overall best interests to the College for this specific project

Based upon the qualifications submitted and the results of evaluation process, *Southern Standard Construction, LLC,* is recommended for the award.

TALLAHASSEE STATE COLLEGE

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Recommendation for Annual Architectural Services

Item Description
This item requests District Board of Trustees approval of recommended Annual Architectural Services in response to the College's Request for Qualifications.

Overview and Background
This Requested for Qualifications (RFQ 2026-04) for Annual Architectural Services for New Construction, Renovation & Remodeling Projects was released to the public on September 1, 2026, via the TSC Purchasing Website and the State of Florida Vendor Bid System. As a result of this RFQ, the College received complete and acceptable submittals from seventeen firms.

In a two-part evaluation process, these seventeen proposals were reviewed based on the Colleges pre-determined criteria. Five finalists were selected for in-person presentations and Q&A sessions with College representatives.

Past Actions by the Board
The Board approved architectural firms on January 17, 2023 under RFP 2022-11, and as allowed under contract last renewed those firms on January 20, 2026.

Recommended Action
Approve the recommended list of Architects as presented.

AWARD NOTICE

This *RFQ 2026-04 Annual Architectural Services for New Construction, Renovation & Remodeling Projects* was released to the public on September 1, 2026, via the TSC Purchasing Website and MyFloridaMarketPlace. The College received complete and acceptable submittals from the below firms on October 14, 2026, as a result of this Request for Qualifications (RFQ).

- 2AB Design Group
- ALW
- BFBS Architects
- BKJ Architecture
- CRA Architects
- DAG Architects
- EMI Architects
- Fitzgerald Collaborative Group
- Florida Architects
- GRC Architects
- Hammond Design Groups
- Hernandez Calhoun Design International
- INVISION Architecture
- Lathan McKee Architects
- MLD Architects
- Pond & Company
- Walker Architects

Based on the evaluation criteria outlined in the RFQ, the submittals were evaluated by a committee in two parts. Part One consisted of an initial review of submittals and scoring based on the evaluation criteria as outlined in the RFP and the responses submitted. Factors that were considered during the initial review included:

- Letter of Understanding & Executive Summary of Proposer's Business Background
- Location, Accessibility & Ability to Serve TSC
- Adequacy of Management, Administrative and Project Personnel
- Current and Projected Project Workload
- Architectural Experience with Similar Projects and Quality Control
- Innovative Approaches, Budget and Cost Control Methods
- Past Performance and Prior Architectural Services with TSC
- Written References

Part Two of the evaluation process included an invitation to ALW, BFBS, BKJ, DAG and Fitzgerald, who scored the highest on the written evaluation, for an in-person presentation and Q&A session. The Committee heard presentations from the firms carefully considering such factors as:

- Presentation Quality and Clarity
- Understanding of TSC & Continuing Service Requirements
- Project Management, Delivery & Problem-Solving Approach
- Proposed Team, Availability & Responsiveness
- Response to Questions

Based upon the qualifications submitted and the results of the entire evaluation process, the following firms are recommended for the award.

- ALW
- BFBS Architects
- BKJ Architecture
- DAG Architects
- Fitzgerlad Collaborative Group

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Sponsored Programs – Provider

Item Description
This item requests that the Board approve the receipt of funding for the listed projects.

Overview and Background
The following are recommended for approval.

I. Receipt, Amendment, Extension of Resources

AW-000000811: DOC Workforce FY 26/27
(To provide staff and services that include Career and Technical Instruction in traditional classrooms and lab areas at Florida Department of Corrections.)
The award is as follows: This award is active from 07/01/2026 to 06/30/2027 for a total award amount of $ 529,708.85.00 containing an indirect amount of $48,155.35

AW-000000813: Agency Inspector Course FY26/27
(Schedule and advertise Agency Inspector Course Training classes for law enforcement officers. Train at least 125 law enforcement officers in Agency Inspector Course Training. Provide course evaluations surveys.*)*
The award is as follows: This award is active from 10/01/2026 to 09/30/2027 for a total award amount of $40,000.00 containing an indirect amount of $1,905.00.

AW-000000814: Speed Measurement Instructor Training FY26/27
(Speed Measurement Instructor Training FY26/27)
The award is as follows: This award is active from 10/01/2026 to 09/30/2027 for a total award amount of $25,000.00 containing an indirect amount of $1,190.00.

AW-000000815: Florida Sterling Council FY 26-27
(To provide contracted staff responsible for the administrative functions of the Florida Sterling Council's Organizational Performance Excellence Program)
The award is as follows: This award is active from 07/1/2026 to 6/30/2027 for a total award amount of $ 214,320.00 containing an indirect amount of $30,000.00.

AW-000000816: Traffic Crash Reconstruction Course FY26-27
(Schedule and advertise Traffic Crash Reconstruction Training classes for law enforcement officers. Train at least 70 law enforcement officers in Traffic Crash Reconstruction Training. Provide course surveys)
The award is as follows: This award is active from 10/12/2026 to 9/30/2027 for a total award amount of $60,000.00 containing an indirect amount of $2,857.00.

AW-000000817: Triumph
(Triumph)
The award is as follows: This award is active from 07/17/2026 to 8/20/2027 for a total award amount of $ 10,007,946.00 containing an indirect amount of $00.00

AW-000000818: Agency Inspector Renewal Course FY26/27
(Training for Florida Law Enforcement Officers)
The award is as follows: This award is active from 10/1/2026 to 9/30/2027 for a total award amount of $20,000.00 containing an indirect amount of $952.00.

AW-000000819: Perkins V Postsecondary FY26-27
*(*Strengthening Career & Technical Education for the 21st Century Act - Perkins V - Postsecondary Career and Technical Education Programs, Section 132.)
The award is as follows: This award is active from 7/1/2026 to 6/30/2027 for a total award amount of $465,104.00 containing an indirect amount of $ 2,489.00.

AW-000000820: Speed Measurement Training FY26/27
(Provides training costs (tuition, room and board) for qualified law enforcement personnel.)
The award is as follows: This award is active from 10/15/2026 to 9/30/2027 for a total award amount of $325,000.00 containing an indirect amount of $ 15,476.00.

AW-000000821: Digital Forensics Course FY26/27
(Advanced and Specialized Training for Florida Law enforcement officers will ensure that drivers who violate Florida Statutes are properly identified, apprehended, and charged with successful prosecution. Digital Forensics will allow the THI (or team) to capture everything on a traffic crash scene (quickly and simply), clear the scene quickly and accurately, and present the truth.)
The award is as follows: This award is active from 10/15/2026 to 9/30/2027 for a total award amount of $40,000.00 containing an indirect amount of $1,905.00.

AW-000000825: Basic Traffic Homicide Investigation Training FY26
(Provides training cost (tuition, room and board) for qualified law enforcement personnel.)
The award is as follows: This award is active from 10/23/2026 to 9/30/2027 for a total award amount of $250,000.00 containing an indirect amount of $11,905.00.

AW-000000826: Breath Test Operator Course FY26/27
(Training for Florida law enforcement officers.)
The award is as follows: This award is active 10/15/2026 to 9/30/2027 for a total award amount of $150,000.00 containing an indirect amount of $7,143.00.

AW-000000827: Advanced Traffic Homicide Investigation Training 10/22/2026
(Training for Florida law enforcement officers.)
The award is as follows: This award is active 10/15/2026 to 9/30/2027 for a total award amount of $150,000.00 containing an indirect amount of $7,143.00.

AW-000000828: Breath Test Operator Renewal Course FY26-27
(Training for Florida law enforcement officers.)
The award is as follows: This award is active from 10/15/2026 to 9/30/2027 for a total award amount of $50,000.00 containing an indirect amount of $ 2,381.00.

AW-000000829: Support for Implementation of K-12
(Support for Implementation of K-12 Scholarships Program for ESE Students.)
The award is as follows: This award is active from 9/1/2026 to 8/31/2027 for a total award amount of $292,500.00 containing an indirect amount of $ 21,188.00.

II. Commitments, Expenditures, Contracts for Service

None at this time

Recommended Action
Authorize funding for the awards and contracts as presented.

TALLAHASSEE STATE COLLEGE

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

DSUBJECT: Architect Invoice(s)

Item Description
This item requests that the Board approve the architect invoice(s) submitted from October 6 – November 2, 2026.

Overview and Background
The College is under contract with six architectural firms: Architects | Lewis + Whitlock PA, BKJ, Inc. Architecture, Clemons, Rutherford & Associates, Inc., DAG Architects Inc., EMI Architects and Fitzgerald Collaborative Group, LLC to provide architectural and engineering services for projects at all sites and counties. To ensure quality, the six firms will be assigned projects on a rotational basis with standardized hourly fees.

Architects I Lewis + Whitlock, PA - $0.00
BKJ, Inc. Architecture - $0.00
Clemons, Rutherford & Associates, Inc. - $0.00
DAG Architects, Inc. - $78,700.00
EMI Architects - $0.00
Fitzgerald Collaborative Group, LLC - $0.00

Past Actions by the Board
The Board last authorized architect invoices at the October 19, 2026 meeting.

Recommended Action
Authorize payment of architectural invoice(s) as presented.

DAG Architects

Tallahassee State College
Don Herr
444 Appleyard Drive
Tallahassee, FL 32304

Invoice number 26043_1026
Date 10/31/2026

Project 26043 TSC GADSDEN CENTER EXPANSION

Professional Architectural Services

PO-025543

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Schematic Design	89,510.00	100.00	22,310.00	89,510.00	67,200.00
Design Development	67,132.00	0.00	0.00	0.00	0.00
Construction Documents	156,642.00	0.00	0.00	0.00	0.00
Bidding & Negotiations	22,377.00	0.00	0.00	0.00	0.00
Construction Administration	111,887.00	0.00	0.00	0.00	0.00
Programming	10,000.00	100.00	10,000.00	10,000.00	0.00
Interior Design	30,000.00	30.00	0.00	9,000.00	9,000.00
Graphic and Signage Design	5,000.00	50.00	0.00	2,500.00	2,500.00
In House Renderings	10,000.00	0.00	0.00	0.00	0.00
Weekly Site Visits	36,000.00	0.00	0.00	0.00	0.00
Gotechnical Engineering	7,975.00	0.00	0.00	0.00	0.00
Civil and Survey	78,180.00	0.00	0.00	0.00	0.00
Landscape & Irrigation Design	31,625.00	0.00	0.00	0.00	0.00
Landscape & Irrigation Design Task #4	11,550.00	0.00	0.00	0.00	0.00
Voice / DATA	13,465.00	0.00	0.00	0.00	0.00
Access Control	8,976.00	0.00	0.00	0.00	0.00
Security CCTV	8,976.00	0.00	0.00	0.00	0.00
Site Lighting	3,850.00	0.00	0.00	0.00	0.00
Commissioning - Electrical	4,400.00	0.00	0.00	0.00	0.00
Life Cycle Cost	2,515.00	0.00	0.00	0.00	0.00
Energy Forms	1,375.00	0.00	0.00	0.00	0.00
Commissioning - HVAC	11,495.00	0.00	0.00	0.00	0.00
Total	722,930.00	15.36	32,310.00	111,010.00	78,700.00
***Reimbursable Expenses**			**$237.97**	**111,247.97**	

Invoice total **78,700.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
26043_0926	09/30/2026	19,110.00		19,110.00			
26043_1026	10/31/2026	78,700.00	78,700.00				
	Total	97,810.00	78,700.00	19,110.00	0.00	0.00	0.00

DAG
Architects

Tallahassee State College
Project 26043 TSC GADSDEN CENTER EXPANSION

Invoice number 26043_1026
Date 10/31/2026

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Michelle Neu, Tammi Roberts or Kara Kaegebein at 850.837.8152 or accounting@dagarchitects.com.

TALLAHASSEE STATE COLLEGE

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Heather Mitchell
Vice President for Institutional Advancement and Executive Director of the TSC Foundation

SUBJECT: TSC Foundation – Gift Acceptance

Item Description
The following is a request for the TSC District Board of Trustees to consider accepting items donated to TSC Foundation for use by the College.

Overview and Background
Per TSC Policy 03-12, gifts of real property or equipment intended for use by the College or Foundation must be approved by the President prior to acceptance.

Funding/ Financial Implications
Gifts must be presented to the TSC District Board of Trustees for a vote of acceptance by the College.

Past Actions by the Board
There are Funding/Financial implications arising from these gifts.

Recommended Action
Accept gift as presented.

TALLAHASSEE STATE COLLEGE FOUNDATION

MEMORANDUM

TO: Dr. Jim Murdaugh, President, Tallahassee State College

FROM: Heather Mitchell, Vice President for Institutional Effectiveness
Executive Director, TSC Foundation

DATE: November 16, 2026

RE: Gift Acceptance – Donation of Equipment: SkyWatchTowers

The TSC Foundation has received the following donation:

- **What is being donated?**
  Two Sky Watch Observation Towers that will be used to support training operations at the Florida Public Safety Institute High Speed Track. The towers are identified as DHSMV Property Nos. 220698 and 220699.
- **Who is donating it?**
  The Florida Highway Patrol (FHP), through the Florida Department of Highway Safety and Motor Vehicles (DHSMV), is donating the two observation towers to the Florida Public Safety Institute as an in-kind donation.
- **Value:** The estimated value of the donation is approximately $60,000 total, based on an estimated current value of $30,000 per tower. The value was provided by Thomas Dewitt of DHSMV/FHP. He advised that the towers were originally purchased for approximately $130,000 each and estimated their current value at approximately $30,000 each.

The Foundation would like to transfer this to the College.

TALLAHASSEE STATE COLLEGE FOUNDATION

MEMORANDUM

TO: Dr. Jim Murdaugh, President, Tallahassee State College

FROM: Heather Mitchell, Vice President for Institutional Effectiveness
Executive Director, TSC Foundation

DATE: November 16, 2026

RE: Gift Acceptance – Donation of Equipment: Fire Dynamic Prop & Infrared Camera

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The TSC Foundation has received the following donation:

- **What is being donated?**
  A Vertical Fire Dynamics Training Prop and Temperature Monitoring System (TMS) and Infrared Camera, commonly referred to as a fire simulator training prop. The equipment is used to provide realistic fire behavior and fire dynamics training for firefighter education programs.
- **Who is donating it?**
  Florida State University is transferring the equipment to the Florida Public Safety Institute as an in-kind donation.
- **Value:** These items are valued at $14,472.19. The value is based on the original purchase price reflected on the invoice provided by Donna.

This equipment will enhance firefighter training capabilities by allowing recruits and advanced firefighters to observe and understand fire behavior, flow paths, and fire dynamics in a controlled training environment. The unit will be housed at the TFD academy training center for use in FPSI fire training programs.

The Foundation would like to transfer this to the College.

TALLAHASSEE STATE COLLEGE FOUNDATION

MEMORANDUM

TO: Dr. Jim Murdaugh, President, Tallahassee State College

FROM: Heather Mitchell, Vice President for Institutional Effectiveness
Executive Director, TSC Foundation

DATE: November 16, 2026

RE: Gift Acceptance – Donation of Equipment: Police Cars

The TSC Foundation has received the following donation:

- **What is being donated?**

Asset Description	Vin Number	Acquisition Date	Acquisition Cost
Ford Taurus 2019	lFAHP2MK8KG103303	1/7/2019	$25,643.35
Ford Taurus 2019	1FAHP2MKXKG103304	1/7/2019	$25,643.35
Dodge Charger 2019	2C3CDXAG2KH753425	12/20/2019	$23,213.55
			$74,500.25

- **Who is donating it?**
  Florida Atlantic University is transferring the equipment to the TSC Police Department.
- **Value:** $74,500.25

The donated vehicles will strengthen the department's ability to conduct routine patrols, respond quickly to emergencies, support special events, and maintain a visible law enforcement presence across campus. An updated and adequately equipped vehicle fleet is essential to ensuring the safety and security of students, faculty, staff, and visitors.

The Foundation would like to transfer this to the College.