TALLAHASSEE STATE COLLEGE

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November 16, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Active Assailant Response Plan

Item Description
This agenda item requests approval of the Active Assailant Response Plan for the College. In accordance with new requirements, this plan includes:

- Procedures for immediate response to an active assailant incident;
- Requires all faculty, staff and students to annually complete active assailant preparedness training;
- Identifies by position title the personnel authorized to issue emergency alerts;
- Provides procedures for evacuation, lockdown, shelter-in-place, incident command, communication and post-incident recovery; and
- Includes an emergency notification process.

For security purposes, the full plan is not provided herein. Board members may view a copy of the plan or ask any questions by contacting the Chief of Police, Sean McGovern at sean.mcgovern@tsc.fl.edu or 850.201.6100 or the Vice President of Administrative Services, Barbara Wills at barbara.wills@tsc.fl.edu or 850.201.8590.

Overview and Background

New State Board Rule 6A-14.012, Florida College System Institution Safety Requirements, adopted by the State Board of Education on September 16, 2026, addresses requirements in House Bill 757 (2026), the Armor Act. The proposed Active Assailant Response Plan meets the requirements of the new rule and aligns to the College's existing Emergency Response Plan and Continuity of Operations Plan.

Funding/ Financial Implications
There are no funding implications.

Recommended Action
Approve the proposed Active Assailant Response Plan, including a family reunification plan.